

Notary public

A notary public (NP) will help the public with attesting signatures, transcripts, translations, confirming the content of documents, attending as a witness in certain cases, confirming that someone is authorised to do certain things or that someone is competent or in a position to represent someone, issuing apostilles and further more.

Good to know before your visit

Before you visit us, you must find out for yourself what it takes to make your Document legalized in your receiving Country. Following some pointers:

- Shall your signature be witnessed? That will require your personal signature in the presence of NP.
- If copies must be certified, then the original document must be brought to the office.
- You will have to show valid ID document. We accept Swedish and foreign passports, Swedish driving licences and Swedish SIS-marked ID cards.
- If you have difficulty to understand and convey yourself in Swedish or English - bring along an interpreter.
- To be able to legalize a translation, you must hire one of the Legal, Financial and Administrative Services Agency certified translators (see contact information below).

Apostille

By international agreement, an apostille can be issued for documents that are to be used in another country that is party to the Convention. When an apostille stamp is attached to a document, it is exempted from all forms of further validation from the Ministry of Foreign Affairs or a foreign embassy. Examples of such documents:

- Documents issued by government authorities (e.g. the Swedish Tax Agency, the Swedish Companies Registration Office, the National Board of Health and Welfare) and by Swedish courts
- Grades/certificates from Swedish universities, higher education institutions, municipal schools (not independent schools)
- Documents signed by some other Notary Public or by the Swedish Trade Fed.
- Translations by an authorized translator
- Extracts from a Swedish birth and marriage registers

A document which can be endorsed with an apostille must bear a stamp from the Authority, have an original signature of a competent person at the Authority plus the name in print and information about the person's position at the Authority.

Payment and prices

We accept payment by creditcard or Swish. Prices for our most common services: (all prices include VAT, SEK = Swedish Krona)

- Legalisation of a signature on a document, SEK 500,
- Legalisation of the name and authorisation of a signatory on a document, SEK 500,
- Legalisation of a photocopy, on presentation of the original, SEK 500,
- Apostille, Affidavit, SEK 500.

Notary Public i Nybro

Emmy Hallbeck, Visioner Advokatbyrå, Storgatan 14 in Nybro.

Call for an appointment: 0481-106 15.

Related links

Ministry of Foreign Affairs, The Judicial Office:

<http://www.sweden.gov.se/sb/d/3101/a/46794>

County Government (here is a list of other Notary Public I the County of Kalmar):

<http://www.lansstyrelsen.se/kalmar/sv/manniska-och-samhalle>

the Legal, Financial and Administrative Services Agency (authorized translators)

<http://www.kammarkollegiet.se/english>

Hague Conference website (complete list of participating countries to the

convention): http://www.hcch.net/index_en.php?act=conventions.status&cid=41